

JMU Würzburg – Anglistik & Amerikanistik / English & American Studies

INFORMATION FOR INCOMING STUDENTS (ERASMUS AND OTHER)

This information sheet covers important steps to be noted in the organisation of your Erasmus exchange. Please read all the information provided below carefully.

Before Arrival

International students planning to study English at Würzburg University within the Erasmus+ framework need to complete a Learning Agreement at their home university in which they indicate which courses they wish to attend. Our general programme comprises the subject areas British and American Literature and Culture as well as Linguistics and Didactics, and students are free to take courses in any of these areas. Should you wish to attend additional language courses, you should get in touch with our *Zentrum für Sprachen* before your arrival in Würzburg (<https://www.uni-wuerzburg.de/zfs/kurse/kursangebot-des-zfs>).

Please use our course catalogue (~*Vorlesungsverzeichnis*) to complete your *Learning Agreement Before Arrival*. A compact overview of current courses is accessible at <https://www.neuphil.uni-wuerzburg.de/anglistik/studium/lehrveranstaltungsangebot/> and <https://www.phil.uni-wuerzburg.de/english-language-programme/>.

Most classes are taught in English, but some courses are offered in German. The language of instruction will be clearly indicated in the course listing. Generally, international students are relatively free to apply for courses listed in our catalogue as long as our lecturers and professors can provide the necessary place for them. You should, however, make sure to select only courses the aims and objectives of which conform to the requirements of similar courses at your home university. It is also strongly recommended that, before making your final choice of courses, you check with your home coordinator if the module or course descriptions, teaching objectives and learning outcomes meet the subject requirements of your syllabus. Please note that listing courses on your Learning Agreement does not mean you will be automatically registered for and accepted into these courses.

The department's catalogue, along with detailed information on course topics and the formal requirements for ECTS, is available at

<https://www.uni-wuerzburg.de/studium/vorlesungsverzeichnis/>.

Your next steps involve navigating to the *Online-Vorlesungsverzeichnis* (English version) » *Undergraduate courses* » *English and American Studies* » *Bachelor* » *Compulsory courses / Compulsory Electives*. Please scroll further down until you find courses in the respective areas suited to your specific needs and academic interests. Our lectures and courses are mostly rewarded with 5 ECTS, achievements including an oral presentation and final exam or written term paper of approximately 15 pages. In special cases, a portfolio submitted at the end of the semester may suffice to obtain the number of ECTS required at your home institution. In a final step, your preferred choice of courses needs to be transferred to your Learning Agreement and approved by the coordinators of both institutions. To have your Learning Agreement signed by the English department's academic coordinator (Prof. Ralph Pordzik), please send it to the Erasmus Office at

erasmus.anglistik@uni-wuerzburg.de or ralph.pordzik@uni-wuerzburg.de.

During the Mobility

On arrival at Würzburg University, you need to adjust your Learning Agreement by filling in the courses actually taken at the department during the time of your stay. Once you have modified your *Learning Agreement During the Mobility*, it needs to be signed by the department's Erasmus coordinator, Prof. Ralph Pordzik.

Please use the university's online platform WUESTUDY (<https://wuestudy.zv.uni-wuerzburg.de>) to register for classes during the registration periods listed there or email the relevant lecturer if you have missed the registration period. Open your «*Study planner with module plan*» and select your «*degree programme*», then move on to the seminars offered (for instance, «04-En-BM-LW1-152-m01-Introduction to Literary Studies»). Relevant information about schedules, required qualifications, teaching and research objectives can be found in the detailed course descriptions under the tab «*parallel groups and appointments*». For instructions concerning registration deadlines go to: *Courses* » *Course title* » *Basic data*. If you want to register for an exam at the end of the term, write an email to your lecturer. International registration for exams via Wuestudy is not possible at the moment. *Please note that all registration deadlines may vary considerably, depending on the seminar or course type you have chosen!*

If registration has already expired or if you haven't been able to obtain a place in a course of your choice, you should email the respective lecturers to be put on a waiting list and offered a place later on. As already stated above, acceptance into a specific lecture or course cannot generally be guaranteed due to restricted classroom sizes or in cases where seminars are at full capacity already (especially during the pandemic; for important student information about measures suggested or taken to contain the spread of the virus, visit <https://www.uni-wuerzburg.de/en/novel-coronavirus/students/>).

Please note that every student is assigned an official email address by the University of Würzburg, which consists of the student's name and the ending *@stud.mail.uni-wuerzburg.de*. It is compulsory for students to use this email address whenever they correspond with lecturers or the departments of our institution. Moreover, students are obliged to check their email account on a regular basis in order not to miss out on information provided by the International Office or their lecturers. The account can be accessed under the following link: <https://webmail.uni-wuerzburg.de/login.php>

Websites and sources

More general information about studying at JMU Würzburg (studying programmes, orientation events, things to take note of before and after arrival, German courses, semester ticket, etc.) is available on the following website:

<https://www.uni-wuerzburg.de/en/international/studying-in-wuerzburg>

Information about the institute, its lecturers, and research and teaching activities:

<https://www.neuphil.uni-wuerzburg.de/anglistik/startseite/>

General checklist for international students:

https://www.uni-wuerzburg.de/fileadmin/32020000/Auslandsamt/Studium_in_Wuerzburg/Studium_mit_Abschluss/Vor_der_Abreise/Checklist_for_international_degree_students.pdf

If you have further queries, please contact the International Office (international@uni-wuerzburg.de) or the English department's Erasmus Office (erasmus.anglistik@uni-wuerzburg.de).